



INFORMATION FOR THE AUTHORS

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| 1. Application for taking part delivering the lecture | until 19 December 2008. |
| 2. Topic and summary (ca. 150 words in English) | until 15 February 2009 |
| 3. Final text in English | until 31 May 2009 |

Delivering the text/presentation will be regarded as an automatic expression of consent for publication in the collected conference materials, in the printed, as well as in the electronic form.

Materials should be delivered in English, on an electronic data carrier on by e-mail.

The electronic versions of documents are accepted only in MS Word, Power Point, MS Excel. No embedded pictures, graphs etc. are permitted. These should be sent as a separate files.

TECHNICAL PARAMETERS OF THE PAPERS:

1. PAGE OUTLAY

- margins

lower: 2,5 cm upper: 2,5 cm left: 2 cm right:
2 cm

- arrangement:

heading: 1,5 cm foot: 1,5 cm

- text:

space between lines: single, text adjusted to the left and right margins, no pagination

2. TYPE - Arial

TITLE	14 points, bold, capital letters, centered
Authors	12 points, bold, to the left margin
<i>Institution</i>	12 points, italic, below the authors, to the left margin
<u>Chapters Titles</u>	12 points, bold, underlined
Sub-chapters Titles	12 points, bold
Text	11 points, adjusted to the left and right margins

3. TABLES, PICTURES, GRAPHS and similar ELEMENTS

Numbering and descriptions under the element, to the left edge of the element